

**APARTMENT SUPPLEMENTAL QUESTIONNAIRE**  
(Complete in addition to ACORD application)

Insured: \_\_\_\_\_  
Location: \_\_\_\_\_

**GENERAL INFORMATION**

# of stories: \_\_\_\_\_ Construction: \_\_\_\_\_ Occupancy: \_\_\_\_\_% No. of Units: \_\_\_\_\_  
Year Built: \_\_\_\_\_ If over 15 years old, when were the following updates performed?  
Heating: \_\_\_\_\_ Electrical: \_\_\_\_\_ Plumbing: \_\_\_\_\_ Roof: \_\_\_\_\_

Right Exposure & Distance: \_\_\_\_\_  
Left Exposure & Distance: \_\_\_\_\_  
Rear Exposure & Distance: \_\_\_\_\_

Are cooking facilities provided in rooms?  Yes  No  
If yes, number of rooms: \_\_\_\_\_

Years owned: \_\_\_\_\_ Does owner/manager live on premise?  Yes  No

Any Student housing:  Yes  No  
Contract for snow removal?  Yes  No

**FIRE/LIFE SAFETY & SECURITY:**

Are there heat and smoke detectors in all rooms?  Yes  No

If yes, what type: \_\_\_\_\_

Are there fire extinguishers on premises?  Yes  No

Is there a central station fire alarm?  Yes  No

Are hallways and stairwells open?  or closed? . Number of exits: \_\_\_\_\_

Are sliding doors equipped with additional locks?  Yes  No

Are there dead bolts on entry doors?  Yes  No

Are there fences surrounding the property?  Yes  No

Does complex directly employ security guards?  Yes  No

Are security guards armed?  Yes  No

If outside security guard service, are certificates of insurance required?  Yes  No  
Carbon Monoxide Detectors?  Yes  No

**RECREATIONAL FACILITIES**

Pools: Number of pools: \_\_\_\_\_ Is the pool area fenced from all units  Yes  No

Self locking gates?  Yes  No Does pool have depth markers?  Yes  No

Are rules posted?  Yes  No Is there lifesaving equipment in place?  Yes  No

Is there a lifeguard?  Yes  No (If not certified, submit)

Have a diving board?  Yes  No (If over 1 meter in height, submit)

Have a sliding board?  Yes  No (If over 7 feet long, submit)

Describe Playground Equipment (ie. Fenced, installed per specs. Condition, etc.): \_\_\_\_\_  
\_\_\_\_\_

Describe and exercise facilities (i.e. Types of equipment & safety requirements): \_\_\_\_\_  
\_\_\_\_\_

Describe any outside recreation: \_\_\_\_\_  
\_\_\_\_\_

**OTHER**

Average rent: 1br: \_\_\_\_\_ 2br: \_\_\_\_\_ 3br: \_\_\_\_\_ Minimum lease term: \_\_\_\_\_

Number of HUD units: \_\_\_\_\_ % rented to Students: \_\_\_\_\_ Elderly: \_\_\_\_\_

Confirm lease/rental agreement makes no warranties with regard to security and that leasing agent/employees are instructed to advise tenants and current tenants to call 911.

Describe all losses in the past 3 years: \_\_\_\_\_

Explain any prior incidents of sexual/physical assaults: \_\_\_\_\_

Has applicant ever been cancelled or non-renewed in the past three years?  Yes  No

The applicant, agent and/or broker represents that the above statements and facts are true and that no material facts have been suppressed or misstated.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Producer: \_\_\_\_\_ Date: \_\_\_\_\_