

**APPLICATION
PRINTERS ERRORS AND OMISSIONS INSURANCE
 CLAIMS MADE POLICY**

THIS IS AN APPLICATION FOR A POLICY WITH LIMITS OF LIABILITY WHICH INCLUDE BOTH DAMAGES AND CLAIM EXPENSES. IF THERE IS ANY QUESTION, PLEASE CONSULT WITH YOUR AGENT, BROKER, OR ATTORNEY.

QUESTIONS	ANSWERS												
1. Full name and address of Applicant.	1.												
2. Address(es) of Branch Office(s).	2.												
3. Date Established.	3. _____												
4. The Applicant is:	4. <input type="checkbox"/> Individual; <input type="checkbox"/> Partnership; <input type="checkbox"/> Corporation; <input type="checkbox"/> _____.												
5. Furnish the number of Partners and Staff: a) Principals/Partners; b) Professional Staff; c) Other Employees (Secretaries, Clerks, etc.).	5. <table style="width: 100%; border: none;"> <tr> <td></td> <td style="text-align: center;"><u>Full Time</u></td> <td style="text-align: center;"><u>Part Time</u></td> </tr> <tr> <td>a)</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>b)</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>c)</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> </table>		<u>Full Time</u>	<u>Part Time</u>	a)	_____	_____	b)	_____	_____	c)	_____	_____
	<u>Full Time</u>	<u>Part Time</u>											
a)	_____	_____											
b)	_____	_____											
c)	_____	_____											
6. a) Furnish the following information on all principals and key employees:	6. a)												
<table style="width: 100%; border: none;"> <tr> <td style="width: 35%;"></td> <td style="width: 15%; text-align: center;"><u>No. Years Experience</u></td> <td style="width: 20%; text-align: center;"><u>Professional Qualifications</u></td> <td style="width: 30%; text-align: center;"><u>How Long a Principal</u></td> </tr> <tr> <td><u>Full Name</u></td> <td></td> <td></td> <td></td> </tr> </table>		<u>No. Years Experience</u>	<u>Professional Qualifications</u>	<u>How Long a Principal</u>	<u>Full Name</u>								
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<u>Full Name</u>													
b) If business is not more than TWO years old, attach resumes of the principals and key employees.	b)												
7. a) Furnish estimated gross receipts for the NEXT fiscal year;	7. a) \$ _____												
b) Furnish gross receipts for the current year and the past TWO years.	b) 19__ \$ _____ 19__ \$ _____ 19__ \$ _____												

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<p>8. Furnish the percentage of gross receipts derived from each of the following:</p> <ul style="list-style-type: none"> a) Business and legal forms; b) Catalogs; c) Discount/rebate coupons; d) Lottery tickets; e) Books or magazines; f) Corporate/financial (annual reports, prospectus, stock reports); g) Social printing (wedding invitations, calling cards, announcements); h) Bindery; i) Graphic Design; j) Lithography; k) Other _____ 	<p>8.</p> <p style="text-align: center;"><u>%</u></p> <ul style="list-style-type: none"> a) _____ b) _____ c) _____ d) _____ e) _____ f) _____ g) _____ h) _____ i) _____ j) _____ k) _____ <p style="text-align: right;">Total 100%</p>
<p>9. Furnish the names of the THREE largest clients.</p>	<p>9. <u>Client Name</u></p> <ul style="list-style-type: none"> 1) _____ 2) _____ 3) _____
<p>10. a) Does the Applicant design logos or trademarks?</p> <p>b) Does the Applicant do any other type of graphic design work?</p> <p>c) If "Yes," furnish full details.</p>	<p>10. a) YES/NO</p> <p>b) YES/NO</p> <p>c)</p>
<p>11. a) Does the Applicant require clients to approve proof copies before printing?</p> <p>b) If "Yes," must approval be in writing by client signature?</p> <p>c) Furnish a sample copy of a proof/approval form.</p>	<p>11. a) YES/NO</p> <p>b) YES/NO</p> <p>c)</p>
<p>12. a) Furnish the following information about the general liability insurance carried by the Applicant:</p> <p>b) Does the general liability insurance include personal injury coverage?</p>	<p>12. a) <u>Insurance Co.</u> <u>Policy Limit</u> <u>Expiration Date</u></p> <p>_____ \$ _____</p> <p>b) YES/NO</p>

QUESTIONS	ANSWERS																								
<p>13. a) Is the Applicant engaged in any other business or profession, or employed by any other firm, full or part-time?</p> <p>b) If "Yes," furnish full details.</p>	<p>13. a) YES/NO</p> <p>b)</p>																								
<p>14. a) During the past FIVE years has the name of the Applicant been changed or has any other business been purchased, merged or consolidated with the Applicant?</p> <p>b) If "Yes," furnish full details.</p>	<p>14. a) YES/NO</p> <p>b)</p>																								
<p>15. a) Has the named Applicant had errors and omissions insurance previously; either under their existing name, or that of any predecessor in business?</p> <p>b) If "Yes," furnish full details of errors and omissions coverage for the last THREE years.</p>	<p>15. a) YES/NO</p> <p>b)</p>																								
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<p>c) Is the Applicant's expiring policy a CLAIMS MADE policy?</p> <p>d) If "Yes," furnish the retroactive date and attach a copy of the expiring policy.</p>	<p>c) YES/NO</p> <p>d) _____</p>																								

QUESTIONS	ANSWERS
<p>16. a) Has any application for this type of insurance made by the Applicant or their predecessors in business ever been declined, or has any similar insurance ever been canceled, non-renewed, refused, or had special terms imposed?</p> <p>b) If "Yes," furnish full details.</p>	<p>16. a) YES/NO</p> <p>b)</p>
<p>17. a) Has any Claim been made during the last FIVE years against the Applicant, any of their past or present owners, officers, partners, directors, or employees, either individually or otherwise on account of errors and omissions?</p> <p>b) If "Yes," furnish the following:</p> <ol style="list-style-type: none"> 1) Date the Claim was made; 2) Name of the Claimant; 3) Value of the Claim; 4) If the Claim is settled or outstanding; 5) Amount of the settlement; 6) Brief description. 	<p>17. a) YES/NO</p> <p>b)</p> <ol style="list-style-type: none"> 1) _____ 2) _____ 3) _____ 4) _____ 5) _____ 6) _____
<p>18. a) Is the Applicant aware of any circumstances, or any allegation or contentions, as to any incident which may result in a Claim being made against the Applicant or any past or present owners, partners, officers, employees, or predecessors in business?</p> <p>b) If "Yes," furnish the following:</p> <ol style="list-style-type: none"> 1) Date the Applicant first became aware of any such alleged negligent act, error or omission; 2) Name of the potential Claimant; 3) Estimated value; 4) Brief description. 	<p>18. a) YES/NO</p> <p>b)</p> <ol style="list-style-type: none"> 1) _____ 2) _____ 3) _____ 4) _____

QUESTIONS	ANSWERS
19. a) Are there any other facts which, if disclosed to the Company, may influence their assessment of this Application? b) If "Yes," furnish full details.	19. a) YES/NO b)
20. Does the Applicant agree that this Application is for a CLAIMS MADE policy?	20. YES/NO
21. a) Limit of Liability required? b) Amount of deductible required?	21. a) \$ _____ Each Claim/Aggregate b) \$ _____

I/We hereby declare that the above statements and particulars are true and that I/we have not suppressed or mis-stated any material facts and I/we agree that this declaration shall be the basis of the contract between me/us and the Company and that this Application will form a part of the policy.

*Name of Firm: _____

By: _____
 (Owner, Partner, or Senior Officer)

Title: _____

Date: _____ 19 _____

**Signing this form does not bind the Applicant or the Company to complete the insurance.*